

## Payments to Groom & Lavers

### To assist you in paying your invoices, we have the following Payment Options

1. Pay by cheque
  2. Pay by Credit Card – in person or over the phone
  3. EFTPOS – in person
  4. Direct payment to our General Account
- National Australia Bank  
BSB: 084-961  
Account No.: 17554-2282

When depositing funds into our account or making cash payments please include your reference number so your payment may be identified, credited to the correct account and a receipt issued.

Please contact our Office Manager – Toowoomba Branch on (07) 4616 9600 if you require assistance with account payments.

### To assist you in paying funds into our Trust account

You may be requested to pay funds in to our Trust account in advance for legal costs including: Retainers, Barristers' Fees, Professional Fees, Search Fees, Registration Fees and Stamp Duty.

Details of our trust account if you wish to send the funds electronically are:-

#### Toowoomba Office Matters

Groom & Lavers Law Practice Pty Ltd Toowoomba Trust Account  
National Australia Bank  
BSB: 084-961  
Account No: 17554-2485

#### Oakey Office Matters

Groom & Lavers Law Practice Pty Ltd Oakey Trust Account  
ANZ Bank  
BSB: 014-675  
Account No: 2025-84518

If you send funds electronically please send us confirmation via email or facsimile that the deposit of the funds has been made so that we may identify the monies in our trust account and issue to you an official receipt.

Please quote your reference number to assist us.

Funds can also be paid at our offices by EFTPOS, or credit card.